



General Book Proposal Form

Florida State Open Publishing offers the FSU community support for publishing open access books on FSU Libraries' [Manifold Scholarship](#). This form is for the general reading period from January to May each year. Please see the annual call for proposals form to submit between September and November each year.

* Required

* This form will record your name, please fill your name.

Primary Contact

1. Full Name *

2. Email *

3. Status

*FSOP requires at least one of the contacts be affiliated with FSU. If you are not affiliated, FSOP staff is still willing to meet with you to discuss your project and alternative options. **

- ☐ Faculty
- ☐ Graduate Student
- ☐ Undergraduate Student
- ☐ Staff
- ☐ Community member (unaffiliated)
- ☐ Other

4. FSU Department *

General Project Information

5. **Proposed Title and Subtitle:** *

6. **Genre:** (monograph, edited collection, lecture notes, textbooks, etc.) *

7. **All Author(s)/Editor(s):** Please include name, title, institution, and country. *

8. **Biographical notes:** Please provide a short (up to 50 words) biographical note for each author or editor (up to 5) regarding their position and any other positions or details of previous books that are relevant to the proposed project. *

9. **Other Stakeholders:** Please list any funding sources, and any requirements of those funders regarding ownership or hosting. *

Significance

The following questions aim to ascertain the extent to which the project promises to be significant to audiences or communities.

10. **Brief Summary:** Distill your project into 50–100 words. What are you trying to accomplish in this book? What makes it distinctive? *

11. **Keywords:** Please include 5–6 subject-related keywords that could be used to describe your work. *

12. **Longer Summary & Rationale:** In a few paragraphs, please describe the subject area, aims and scope of the book, and the reasons for writing it. This more in-depth summary of the book should reflect on the following questions:

- Why did you decide to write/edit this book and why do you believe it is needed? Why are you the right person to write it?
- What is it about the book's content, scope, organization, and/or educational features that makes the book unique? Would you classify your book as either ground-breaking or revisionist? If ground-breaking, what new ground are you breaking? If revisionist, what ideas/principles are you revising? Be specific.
- How are you achieving this book's purpose? What pedagogy, methodology, main arguments, theoretical framework, etc., are you using?

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13. **Key features:** Please highlight three key benefits the book offers. What are three reasons why someone would read this book? If relevant, please include information about case studies, topics or geographical areas covered in the book. *

14. **Specific Readerships:** Who are your intended readers? Be as specific as possible. Are they scholars, practitioners, students? What disciplines and fields? Why do they need this book? *

15. **Additional Readership:** List any associations, societies, mailing lists, or other groups that will be a source of readers. What about major conferences? *

Novelty

The following question aims to clarify the extent to which the project promises to expand the range of topics on which FSU authors have published and how this project is situated in the scholarly or general-interest landscape.

16. **Similar titles:** Please provide details of similar or competing titles. This should include author, title, publisher, and publication date.

17. How does your book build on or go beyond these other works? *

18. Which features will distinguish your book from the competition? *

Feasibility

The following questions aim to ascertain the extent to which the project is feasible to complete within 12-18 months, taking into consideration factors such as the amount of work that has already been completed on the project, the complexity of the project itself, and the amount of time that the proposer can dedicate to the project.

19. **Word count:** How long do you expect the book to be overall, including footnotes and bibliography (in thousands of words)? *

20. **Table of Contents:** Please provide a detailed table of contents that includes chapter titles and sub-headings. For contributed volumes, please include chapter topics, contributor names, and their affiliations. *

21. **Permissions:** Will the book include any content—by you or by others—that was published previously? This might include (either in their entirety or in significant snippets) journal articles, working papers, chapters in edited collections, etc. Describe any materials that may require permission from copyright holders. Please indicate your status with securing permissions. *

22. **Content types:** Does the book require any illustration? If so, please indicate the type and number of illustrations below. (This includes: tables, graphs/charts, line diagrams, photographs, videos, etc.) *

23. **Design:** Does the book require any other design features, supplementary material, or digital elements (eg: embedded videos, course supplements, etc.)? *

24. **Current progress:** Please provide a brief overview of any work you have already completed on the project. Are you still in the planning stage? Do you already have content drafted and ready for review, editing, and production? Are you somewhere in between? *

25. **Peer review plan:** Most of our book projects and journals undergo peer review. Please outline your plan for peer review. *

26. Who are some scholars in the field you would recommend to review this book? *Please include affiliation and contact information.* *

Openness

The following questions aim to ascertain the degree of importance that the proposal places on free, public access to the work, and on the application of an open copyright license (e.g., Creative Commons) to promote reuse.

27. **Creative Commons (CC):** What CC license do you anticipate using for your project? *

28. **Commitment to Open:** Please explain why it is important to you to make your work open access – that is, freely available online with no or limited reuse restrictions and no fees. *

29. Why Florida State Open Publishing? *Please explain why you are interested in working with a noncommercial, institutional scholarly publisher, as opposed to a commercial scholarly publisher.* *

Clarity

This criterion is based on all provided material and aims to ascertain the extent to which the information in the proposal is clear, concise, and understandable with adequate context provided.

30. **AI disclosure:** Did you use AI tools in preparing your proposal and/or manuscript? If so, what tools did you use and how did you use them? Be as specific as possible.

31. **Supplemental Documents:** Please attach any supplemental materials you would like considered, including up-to-date CV for authors/editors, sample chapter, etc. *Please do not include the full manuscript.*

 **Upload file**

File number limit: 5 Single file size limit: 10MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

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